

Board of Directors Meeting approved Minutes

Saturday, January 16, 2010

10:00 AM BIRHC Community Room

Present– *Board Members* – Sandra Birdsall, Denny Cook, Brad Grassmick, (via speaker phone) Pete LoDico, Jean McDonough, Rick Speck, Don Spencer, Connie Wojan.

Staff – Donna Kubic, Managing Director

Guests – Bill Cashman, Gerald LaFreniere

I. Call to Order & Welcome

Connie Wojan called the meeting to order at 10:00 AM, welcoming all board members present and on speakerphone, and guests.

II. Review, revisions to agenda

No revisions

III. Review, revisions and approval of minutes

Motion to approve the minutes of the November 21, 2009 (Grassmick/Birdsall) approved unanimously.

IV. Financial

A. Financial reports presentation & discussion

Rick Speck reported on the finances. The carryover from last year was slightly higher at \$13,081. The report shows a slight profit but we need to put back the \$70,000 borrowed from Special Projects. Building maintenance is over budget because of replacing the windows. Connie Wojan reported that she had received a call from Bill McDonough saying that the State monies might be in jeopardy. Rick stated the State money was not included in the budget but could be used to replace some of the \$70,000 taken out of Special Projects. Don Spencer said the monies are in jeopardy but not dead. The other two islands will also be in contact with their representatives.

Resolution: To write a common letter in conjunction with the other islands to our state representatives regarding the status of the State money. (McDonough/Spencer) unanimously approved.

Don Spencer talked about returning the \$70,000 to Special Projects. He would like to know with some confidence if and when that will be possible. Don said that if we can't repay the fund, we are in trouble. Rick Speck indicated we would know by the end of February when 75% of the tax dollars are received.

Motion to return monies to Special Projects if sufficient tax dollars come in by the end of February. (Speck/Spencer) approved unanimously.

Motion to approve Financial Report (Spencer/Birdsall) approved unanimously.

V. Committee Reports

A. Finance

Nothing to report

B. Resource Development & Marketing

Connie Wojan reported the balance shown on the report in Special Projects does not reflect what was taken in from the Annual Appeal. Total contributions to the fund at the end of December were \$22,886. In addition, \$2,094 was added to the endowment from the Annual Appeal. Ray Murray's bequest went into the Endowment Fund and was just short of \$6,000. Connie mentioned that the money collected this year was running about the same as last year. The vast majority of the money received was directed to the Special Projects Fund. The Special Projects Fund money can be spent.

C. Car Raffle 2010

Pete LoDico reported on the differences between the Ford Focus and the Chevy Cobalt **Motion to go forward with Dave Kring and the purchase of the burgundy Chevy Cobalt. (Birdsall/Spencer) unanimously approved. Motion to take \$15,057.23 out of Special Projects to purchase the Chevy Cobalt (Spencer/Birdsall) unanimously approved.**

VI. Operations Report

A. Summary of Activities, Statistics. Donna Kubic's operational report is attached. It was decided to demonstrate the new telemedicine equipment to the board at the February meeting. An open house was also discussed to allow the community a chance to see the equipment. **Motion to have a community open house Sunday of Memorial Weekend after church. (LoDico/Spencer) unanimously approved.**

VII New Business

A. Acceptance of Larry Hansz's resignation

Connie Wojan spoke of Larry Hansz's contributions to the medical center which include: thousands of dollars worth of furnishings and medical equipment and his connection with Eric Mueller who wrote up a comprehensive maintenance plan for the Health Center. **Motion to accept with regret Larry Hansz's resignation and to thank him for all his prior contributions. (Wojan/Cook) unanimously approved.**

B. Set date to reconvene to hold Board member Elections

Connie suggested February 20th as the date to reconvene the Annual Meeting, since it has already been published

C. Board Openings

Connie thanked the selection committee, Jean McDonough, Denny Cook and Sandy Birdsall for all their time spent interviewing the 6 potential board members. Jean McDonough will not be seeking reelection to another term because of the number of very qualified candidates. Sandy and Jean reported that all candidates had unique skills sets that could be helpful to the Board. Sandy Birdsall and Jean McDonough suggested changing the bylaws to increase the board to 13. Denny Cook stated he was not in favor of the increase. Don Spencer suggested that the first issue on the February 20th agenda should be a vote on the bylaw change, which if passed, would

allow all 6 applicants to join the board. If the bylaws are not changed, four candidates will be chosen. Spencer said the remaining two candidates could be appointed to an advisory committee.

D. Board Goals (Review of Strategic Plan Goals)

Motion to table Board goals until the February 20th meeting. (Birdsall/Cook) unanimously

E. Steering Committee for “Moon Walk”

Sandy Birdsall talked about board support to get together a steering committee to promote a walking program in the community. Jean McDonough mentioned there is already a similar program in Northern Michigan. **Motion for Birdsall to represent the Health Center and encourage the development of this program, and that the Health Center participate. (Cook/Spencer) approved unanimously.**

F. Planned Giving Report

Jean McDonough spoke with Lyn Jenks of Charlevoix Area Hospital regarding planned giving. Lyn told her CAH had tried a mailing campaign that was expensive and had not produced any positive results. Lyn would not do a mail campaign again. Sandy Birdsall asked Ted Hughes, a retired estate planner, if he would be willing to conduct a seminar and invite the community at no charge. Connie said this was an excellent idea and should be added to the goals list. Jean McDonough and Sandy Birdsall agreed to be involved and go forward with planning for a seminar in late June.

XI. Old Business

A. Decision to fully fund the maintenance depreciation budget

After discussion the Board decided a cash flow analysis would be needed to project whether fully funding the maintenance budget would be possible this year. **Motion to ask Mary Cook to do a cash flow analysis for the next 6 months and present it at the next meeting (Spencer/Cook) unanimously approved.**

B. Motion to accept language for bylaw change

Motion to accept changes in paragraph 4 of section 3.02 of the bylaws concerning extension of terms as recommended by Webb Martin (Birdsall/LoDico). Unanimously approved.

XI. Public Comment

There was no public comment.

XII. Adjournment

Motion to adjourn the annual meeting to February 20 at 10:00 AM, (Birdsall/Spencer) approved unanimously. Meeting adjourned at 12:55 PM.

Respectfully submitted,

Connie Wojan, President

Sandra Birdsall, Secretary

Donna Kubic, Managing Director